

National Technical Summary 2002

Please fill in this form, save it as pdf, and include it in the deliverables you submit to NSD

A1 Key persons and institutions	
<p>Name and address of field work organisation</p>	<p>A1.1 Data collector Name:</p>
<p>Name of the person who provided the data to the archive.</p>	<p>A1.2 Depositor National Coordinator <input type="checkbox"/> Survey Organisation <input type="checkbox"/> Name:</p>
A2 Funding	
<p>Full name of the country's funding agency or agencies.</p>	<p>A2.1 Funding agency (agencies)</p>
<p>The grant number(s) connected to the funding agency or agencies.</p>	<p>A2.2 Grant number(s)</p>
A3 The collection of data	
<p>Field work period (DD/MM/YY).</p>	<p>A3.1 Date of collection From: _____ To: _____</p>
<p>Mode of data collection, main questionnaire</p>	<p>A3.2 Mode of data collection, main questionnaire.</p> <ul style="list-style-type: none"> • Computer assisted personal interview, CAPI <input type="checkbox"/> • Paper and pencil interview, PAPI <input type="checkbox"/> ○ Data keyed from questionnaire <input type="checkbox"/> ○ Data optically scanned from questionnaire <input type="checkbox"/>
<p>If PAPI used, please specify how the data were transferred to an electronic format</p>	<p>A3.3 Language(s)</p>
<p>The language or languages in which the survey was conducted.</p>	<p>A3.4 Fieldwork procedures</p> <p>A3.4.1 Interviewer selection</p> <ul style="list-style-type: none"> • Total number of interviewers: _____ • Number of experienced interviewers: _____ • Number of inexperienced interviewers: _____ <p>A3.4.2 Briefing of interviewers</p> <ul style="list-style-type: none"> • Number of ESS specific personal briefings per interviewer: _____ • Total length of ESS specific personal briefing(s) per interviewer: <ul style="list-style-type: none"> ○ ½ day or less <input type="checkbox"/> ○ ½-1 day <input type="checkbox"/> ○ more than 1 day <input type="checkbox"/> • Number of interviewers who received ESS specific personal briefing: _____
<p>Experienced interviewers: have previously done one or more interviewing projects</p> <p>Inexperienced interviewers: interviewers with no previous interviewing experience</p>	<p>• Training in refusal conversion: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>• Written ESS specific instructions: Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Did the interviewers receive training in refusal conversion, either as part of ESS specific personal briefings or otherwise?</p>	

<p><i>The period in which the pretest interviews were held. (DD/MM/YY)</i></p> <p><i>Please indicate what type(s) of payment(s) the interviewers received</i></p> <p><i>Please indicate the number of minimum required visits as well as any specification on when they were to take place</i></p> <p><i>NB! A3.4.5b only for countries qualified for first contact by telephone</i></p> <p><i>Was there used any printed information material such as a brochure or a pamphlet?</i></p> <p><i>Respondent incentives such as money, gifts or other incentives. If yes, please give a short description of the type(s) of incentive(s).</i></p> <p><i>Were there any specific strategies for refusal conversion? Please give a short description</i></p>	<p>A3.4.3 Pretest From: _____ To: _____</p> <p>Number of pretest interviews: _____</p> <p>A3.4.4 Payment of interviewers</p> <ul style="list-style-type: none"> • Hourly rate <input type="checkbox"/> • Per completed interview <input type="checkbox"/> • Bonus arrangement <input type="checkbox"/> <p>A3.4.5a Call schedules, visits</p> <ul style="list-style-type: none"> • Number of minimum required visits per respondent: _____ • Number of visits (per respondent) required to be on a weekend: _____ • Number of visits (per respondent) required to be in the evening: _____ <p>A3.4.5b Call schedules, telephone</p> <ul style="list-style-type: none"> • Number of minimum required calls per respondent: _____ • Number of calls (per respondent) required to be on a weekend: _____ • Number of calls (per respondent) required to be in the evening: _____ <p>A3.4.6 Use of advance letter Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>A3.4.7 Use of brochure Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>A3.4.8 Use of respondent incentives (money, gifts, other incentives). Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please specify:</p> <p>A3.4.9 Strategies for refusal conversion Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please describe:</p>
<p><i>Please report the number of selected quality back-checks for each of the listed outcome groups.</i></p> <p><i>For achieved back-checks, please report number of confirmed and non confirmed fieldwork outcomes</i></p> <p><i>Please indicate number of back-checks that could not be accomplished.</i></p>	<p>A3.5 Control operations</p> <p>A3.5.1 Number of sample units selected for quality back-checks:</p> <ul style="list-style-type: none"> • Number of realised interviews: _____ • Number of refusals: _____ • Number of non-contacts: _____ <p>A3.5.2 Outcome of attempted back-checks</p> <ul style="list-style-type: none"> • Back-checks achieved: <ul style="list-style-type: none"> ○ Outcome from fieldwork confirmed. Number: _____ ○ Outcome from fieldwork not confirmed. Number: _____ • Back-checks not achieved: <ul style="list-style-type: none"> ○ Outcome from fieldwork not possible to verify. Number: _____

<p>Please indicate how the back-checks were conducted.</p>	<p>A3.5.3 Type(s) of control back-checks</p> <ul style="list-style-type: none"> • Personal <input type="checkbox"/> • Telephone <input type="checkbox"/> • Post-card <input type="checkbox"/> • Self completion questionnaire <input type="checkbox"/>
<p>Are respondents' ID numbers unique and consistent across all files?</p>	<p>A3.6 Checking of data</p> <p>A3.6.1 Checking of respondents' ID numbers</p> <ul style="list-style-type: none"> • Checked for uniqueness Yes <input type="checkbox"/> No <input type="checkbox"/> • Respondents' ID numbers consistent across all data files Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>Please indicate which of the standards have been checked for out of range values and wild codes</p>	<p>A3.6.2 Wild code checking and out of range checks</p> <ul style="list-style-type: none"> • Standards <ul style="list-style-type: none"> ○ ISO 3166-1 Yes <input type="checkbox"/> No <input type="checkbox"/> ○ ISO 639-2 Yes <input type="checkbox"/> No <input type="checkbox"/> ○ NACE rev.1 Yes <input type="checkbox"/> No <input type="checkbox"/> ○ ISCO88 (COM) Yes <input type="checkbox"/> No <input type="checkbox"/> • All other variables Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>If the data were edited, please indicate if the filter instructions always gave precedence.</p> <p>If the keying or scanning of the questionnaire was verified, please give the approximate proportion of the questionnaires verified.</p>	<p>A3.6.3 Consistency checks</p> <ul style="list-style-type: none"> • Logical consistency <p>Were data checked for logical coherence? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, were the data edited?</p> <ul style="list-style-type: none"> ○ Yes - data corrected individually <input type="checkbox"/> ○ Yes – data corrected automatically <input type="checkbox"/> ○ Yes – both individual and automatic corrections <input type="checkbox"/> ○ No – no corrections done <input type="checkbox"/> • Structural consistency <p>Were data checked for correct use of filter instructions? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, were the data edited?</p> <ul style="list-style-type: none"> ○ Yes - data corrected individually <input type="checkbox"/> ○ Yes – data corrected automatically <input type="checkbox"/> ○ Yes – both individual and automatic corrections <input type="checkbox"/> ○ No – no corrections done <input type="checkbox"/> <p>Were corrections always done according to filter instructions? Yes <input type="checkbox"/> No <input type="checkbox"/></p>
	<p>A3.6.4 Verification of optical scanning and keying of main questionnaire</p> <p>If the data/questionnaires were scanned or keyed, was the scanning or keying verified? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Approximate proportion of the questionnaires verified : _____</p>

A4 Characteristics of the sample

<p><i>The final response rate will be calculated according to "Annex II European Social Survey (ESS) Specification for participating countries" (April 2001)</i></p> <p><i>To assist in checking of table A4.1, X shows the difference A-(Sum of B to M)</i></p> <p><i>If all sample units are accounted for, X will equal zero.</i></p>	<p>A4.1 Response and non response, main questionnaire</p> <p>Please report numbers not percentages</p> <p>A) Total number of issued sample units (addresses, households or individuals) _____</p> <p>B) Refusal by respondent _____</p> <p>C) Refusal by proxy (or household or address refusal) _____</p> <p>D) No contact (after at least 4 visits) _____</p> <p>E) Address not residential (institution, business/industrial purpose) _____</p> <p>F) Address not occupied (not occupied, demolished, not yet built) _____</p> <p>G) Other ineligible address _____</p> <p>H) Respondent moved abroad _____</p> <p>I) Respondent deceased _____</p> <p>J) Respondent mentally or physically unable to co-operate throughout fieldwork period. _____</p> <p>K) Language barrier _____</p> <p>L) Respondent unavailable throughout the fieldwork period for other reasons _____</p> <p>M) Number of achieved interviews _____</p> <p>X) Number of sample units not accounted for (A-[Sum of B to M]) _____</p>
<p><i>If the supplementary questionnaire was administered as self completion, please report the number of returned and completed questionnaires</i></p>	<p>A4.2 Response, supplementary questionnaire</p> <p>Number of returned completed supplementary questionnaires: _____</p>
<p><i>The population statistics tables can be deposited as one or several separate electronic documents at the Archive Web Site.</i></p> <p><i>Please indicate here which tables are/will be deposited.</i></p> <p><i>The tables can be deposited in one or several formats, like Word tables, SPSS output (spo), SAS output (lst)</i></p>	<p>A4.3 Representativity ¹</p> <p>Please indicate here which of the following population statistics are/will be made available:</p> <p>1) Age x gender, for the whole country <input type="checkbox"/></p> <p>2) Age x gender by region <input type="checkbox"/></p> <p>3) Highest obtained education (at least 4 levels), for the whole country <input type="checkbox"/></p> <p>4) Highest obtained education by region <input type="checkbox"/></p> <p>5) Degree of urbanisation, for the whole country <input type="checkbox"/></p> <p>6) Gender x age x education for the whole country <input type="checkbox"/></p>
<p><i>Describe the criteria for using weights in analysis of the data. If a weighting formula or coefficient has been developed, provide this formula, define its elements and indicate how the formula or coefficient should be applied to data.</i></p>	<p>A4.4 Weighting</p>

A5 General documentation

Please list the categories in the variable "Region" in the dataset.

For each of the categories please indicate if the category

- a) ensures anonymity of the respondents
- b) Statistical inference possible at regional level

A5.1 Region

Categories

a) Anonymity ensured

b) Statistical inference possible

Categories	Yes to all <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes to all <input type="checkbox"/>	Yes <input type="checkbox"/>
1. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
2. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
3. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
4. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
5. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
6. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
7. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
8. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
9. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
10. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
11. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
12. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
13. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
14. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
15. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
16. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
17. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
18. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
19. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>
20. _____	Yes	<input type="checkbox"/>	Yes	<input type="checkbox"/>

Please document the correspondence between each regional category and the NUTS classification²

If not "Yes to all" in A5.1b, please document how the regional categories can be grouped to produce representative samples for each regional unit.

Please provide a short description of the national categories and their bridge to the ESS education standard classification (modified ISCED-97)

Correspondence with NUTS

Grouping of the regional categories (if not "Yes to all" in A5.1b)

A5.2 Educational system

<p><i>Please indicate how the ISCO88 (com) was derived.</i></p>	<p>A5.3 Occupation</p> <ol style="list-style-type: none"> 1. First coded to a national classification based on ISCO and then bridged to match the ISCO88 (com) <input type="checkbox"/> 2. First coded to a national classification and then bridged to match the ISCO88 (com) <input type="checkbox"/> 3. No previous coding, occupation coded directly into the 4-digit ISCO88 (com) <input type="checkbox"/>
<p><i>A) Please provide a short description of each political party in the data set.</i></p> <p><i>If relevant, please indicate the left right position of the political parties in relation to each other.</i></p>	<p>A5.4 Political parties</p> <p>a) Political parties</p> <p>b) Left right position of the political parties</p>
<p><i>Please indicate the electoral system for the primary legislative assembly at the national level</i></p>	<p>A5.5 Electoral system</p> <ul style="list-style-type: none"> • Only one single vote registered <input type="checkbox"/> • Two or more votes registered <input type="checkbox"/> ○ More than one vote for the same assembly (e.g. parallel and mixed member proportional systems; double ballot systems.) <input type="checkbox"/> ○ Preferential systems (e.g. single transferable vote or alternative vote) <input type="checkbox"/>
<p>A6 Electronic documents to be delivered (see section B1 in the Data Protocol)</p>	
<p><i>Please indicate which of the following electronic documents are/will be deposited along with this form at the ESS Archive Web Site</i></p>	<p>A6.1 Questionnaires <input type="checkbox"/></p> <p>A6.2 Show cards <input type="checkbox"/></p> <p>A6.3 Written information to respondents <input type="checkbox"/></p> <p>A6.4 Interviewer instructions <input type="checkbox"/></p>

¹ **A4.3 Representativity**

Please provide population statistics at the country and regional levels as indicated in the table below. **Please report numbers not percentages.**

	Distributions / tables	Country	Region
	Age x gender	•	•
	Highest obtained education (at least 4 levels)	•	• (if possible)
	Degree of urbanisation (if possible)	•	
	Gender x age x education	•	

Recommended categories for "age": 15-24, 35-34, 35-44, 45-54, 55-64, 65-74, 75 and older.

Region: Use the same categories as the region variable in the data set.

² NUTS: http://europa.eu.int/comm/eurostat/ramon/nuts/codelist_en.cfm